Student Engagement Policy

Thursday, May 19th, 2022
Strategic Goals

Engaging Curriculum & Instruction

Personalized Learning

Supportive Environment for All
## Grades K-2

<table>
<thead>
<tr>
<th>Tier</th>
<th>Criteria</th>
<th>Description</th>
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</thead>
</table>
| **Moderate Flexibility** | • iReady assessment: **On grade level proficiency or above**  
• Meeting assignment deadlines, and on-track for course completion | • **REQUIRED:** Attending 50% or More of Daily Live Sessions per Week  
• REQUIRED: Viewing Recorded Class Session if Live Session is Missed  
• REQUIRED: Attending Live Weekly Meeting Times as Invited  
• REQUIRED (if invited): Tutoring, MTSS Interventions, Summer School, or other Support Services |
| **Traditional Class Structure** | • iReady assessment: **Below grade level proficiency, or no score available OR**  
• iReady assessment: On grade level proficiency or above, but not meeting assignment deadlines | • **REQUIRED:** Attending All Daily Live Sessions  
*Note: Parents must contact teacher(s) if live session is missed; supporting documentation may be required.*  
• REQUIRED: Viewing Recorded Class Session if Live Learning Session is Missed  
• REQUIRED: Attending Live Weekly Meeting Times as Invited  
• REQUIRED (if invited): Tutoring, MTSS Interventions, Summer School, or other Support Services |

*Details of policy are subject to change and will be communicated accordingly.*
# Engagement Policy

## Grades 3-12

<table>
<thead>
<tr>
<th>Tier</th>
<th>Criteria</th>
<th>Description</th>
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</table>
| **Full Flexibility**  | • Subject/Course Average: **80 or above**  
            • Meeting assignment deadlines, and on-track for course completion  
            • Proficient on the prior year EOG/EOC tests, if applicable  
            • On-grade level in subject tested per other standardized tests, if applicable | • **OPTIONAL:** Attending Live Learning Sessions  
                                                                                       • **REQUIRED:** Viewing All Recorded Class Sessions  
                                                                                       • **REQUIRED:** Attending Live Weekly Meeting Times as Invited  
                                                                                       • **REQUIRED (if average drops below 80):**  
                                                                                       Attending 50% or More of Live Learning Sessions per Week  
                                                                                       • **REQUIRED (if invited):** Tutoring, MTSS Interventions, Summer School, or other Support Services |
| **Moderate Flexibility** | • Subject/Course Average: 70-79  
            • Meeting assignment deadlines, and on-track for course completion  
            • Proficient on the prior year EOG/EOC tests, if applicable  
            • On-grade level in subject tested per other standardized tests, if applicable OR  
            • Subject/Course Average: 80 or above, but NOT meeting assignment deadlines OR  
            • Subject/Course Average: 80 or above, but NOT Proficient on the prior year EOG/EOC tests, and/or not on grade level in subject tested per other standardized tests, if applicable | • **REQUIRED:** Attending 50% or More of Live Learning Sessions per Week  
                                                                                       • **REQUIRED:** Viewing Recorded Class Session if Live Learning Session is Missed  
                                                                                       • **REQUIRED:** Attending Live Weekly Meeting Times as Invited  
                                                                                       • **REQUIRED (if average drops below 70):**  
                                                                                       Attending All Live Learning Sessions  
                                                                                       • **REQUIRED (if invited):** Tutoring, MTSS Interventions, Summer School, or other Support Services |
| **Traditional Class Structure** | • Subject/Course Average: **69 or below** OR  
            • Subject/Course Average: 70-79, but NOT meeting assignment deadlines OR  
            • Subject/Course Average: 70-79, but NOT Proficient on the prior year EOG/EOC tests, and/or not on grade level in subject tested per other standardized tests, if applicable | • **REQUIRED:** Attending All Live Learning Sessions  
                                                                                       (Note: Parents must contact teacher(s) if live session is missed; supporting documentation may be required.)  
                                                                                       • **REQUIRED:** Viewing Recorded Class Session if Live Learning Session is Missed  
                                                                                       • **REQUIRED:** Attending Live Weekly Meeting Times as Invited  
                                                                                       • **REQUIRED (if invited):** Tutoring, MTSS Interventions, Summer School, or other Support Services |

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Engagement Policy

• Participation in **Live Weekly Meeting Times** is required of all students as invited. This time may be set aside for various purposes such as student support services, social-emotional learning, extracurricular or enrichment activities, field trips, study groups, or other school-related events.

• **Existing students at NCCA** will be evaluated on prior year grades and test scores as applicable for placement into an Engagement Tier; **new students** must attend Live Learning for at least their 1st quarter before earning flexibility.

• All students will be **re-evaluated for placement** in an Engagement Tier on a **quarterly basis**, with adjustments made as appropriate.

• **EOC/EOG scores** are only used in determining 1st quarter placement into a Tier.

• At any point during a quarter, a **teacher may identify and require** a student to move into an Engagement Tier with more live learning, such as due to assignment deadlines not being met.

• Students and their families may **choose** to move toward an Engagement Tier with **more live learning** opportunities, at any time during the year. However, they may not move toward a Tier with less live learning (increased flexibility), without being re-evaluated and placed by the school.

• If a student has an **IEP or 504 Plan** and class attendance or engagement is addressed, then the IEP or 504 Plan would be the leading document governing that student’s class attendance and engagement requirements.

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Engagement Policy

- All students must log in to **Canvas every day**.
- Placement in an Engagement Tier will be determined on a **course-by-course** basis.
- For any course offered only **asynchronously** (such as some electives), students will be placed in **Full Flexibility** for the course.
- Students are required to follow the **school calendar**.
- **Cameras requested to be on for students** during Live Learning Sessions or Live Meeting Times; **cameras required to be on for all teachers and staff**.
- **NCCA digital backgrounds** will be provided to ensure privacy and minimize distractions.
- Students should attend live sessions in a **designated location**, with minimal distractions and noise.
- Families can be provided internet and laptop solutions to meet **technology needs**.
- Students are considered present for class if they **attend or watch the entire session**, as based on their assigned Engagement Tier.
- Student must view **recorded sessions** for any required live online sessions missed.
- Parents must contact teacher(s) if a required live learning session is missed; **supporting documentation** may be required.
- Students may be **withdrawn** from NCCA for failing to abide by the class engagement requirements.
- See **District Handbook** for complete details on attendance and engagement policies.

*Details of policy are subject to change and will be communicated accordingly.*
Is your child a highly **self-directed** and **strong academic achiever**, perhaps involved in **demanding extracurricular activities**, and needs the **flexibility** to complete schoolwork on their own schedule?

Does your child **thrive on routine and structure**, need more **academic supports** and **individualized attention**, and enjoy **interacting with peers** in a live online setting?

*Either way, we have the right virtual environment, teachers, and tools to meet your needs!*  

**Full Flexibility**  
**Moderate Flexibility**  
**Traditional Class Structure**

*NOTE: Placement in these Engagement Tiers will be based on demonstrated academic need.*

*Details of policy are subject to change and will be communicated accordingly.*
Engagement Policy

Full Flexibility
- ✓ Attend classes from anywhere
- ✓ Work independently on your schedule
- ✓ Participating in live learning is optional
- ✓ Extra supports available if needed
- ✓ Recorded class sessions accessible any time

Moderate Flexibility
- ✓ Attend classes from anywhere
- ✓ Participate in 50% or more of live learning sessions per week
- ✓ Stay connected weekly with teachers & friends
- ✓ Extra supports available if needed
- ✓ Recorded class sessions accessible any time

Traditional Class Structure
- ✓ Attend classes from anywhere
- ✓ Participate in all live learning sessions
- ✓ Stay connected daily with teachers & friends
- ✓ Receive maximum academic & social supports
- ✓ Highly interactive & individualized attention
- ✓ Recorded class sessions accessible any time

NOTE: Placement in these Engagement Tiers will be based on demonstrated academic need.

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Communications

- Virtual Town Hall Meeting took place on 05.03.22
- Extensive Q&A with community took place live and remained open for 1 week
- A new, one-page FAQs sheet has been designed to address stakeholder questions
- Behavior Expectations Matrix being developed with PBIS approach
- Feedback will be gathered from families on a quarterly basis to help us continually improve our processes
## Behavior Expectations (NCCA)

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<tbody>
<tr>
<td><strong>Virtual/Live Classes</strong></td>
<td>Winning Attitude</td>
<td>Integrity Always</td>
<td>Safety First</td>
<td>Engaged Learner</td>
</tr>
<tr>
<td>Use kind, respectful words and faces</td>
<td>Attend all required classes</td>
<td>Use school-approved tools and websites</td>
<td>Use your webcam as requested</td>
<td></td>
</tr>
<tr>
<td>Respect others' cultures, opinions, and viewpoints</td>
<td>Log into class on time</td>
<td>Use school approved background if requested</td>
<td>Listen attentively, respond to teacher prompts, and ask questions as needed</td>
<td></td>
</tr>
<tr>
<td>Raise your hand to answer questions and wait to be called on</td>
<td>Ensure microphones are working, computers are charged, and materials are ready before class starts</td>
<td>Protect your private information</td>
<td>Remain in class until dismissed</td>
<td></td>
</tr>
<tr>
<td>Follow teacher directions for using the chat and microphone</td>
<td>Complete your own work and abide by the NCCA/teacher plagiarism policy</td>
<td>Keep microphone muted</td>
<td>Move to appropriate break out rooms when prompted</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Follow teacher instructions</td>
<td>Use technology appropriately</td>
<td>Wear appropriate attire</td>
<td>Be present – close tabs and avoid Multitasking</td>
</tr>
<tr>
<td><strong>Independent and asynchronous work</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Take your time and do your best on assignments</td>
<td>Complete your own work and abide by the NCCA/teacher plagiarism policy</td>
<td>Use school-approved tools and websites</td>
<td>Prioritize your time and stay on the assigned task</td>
<td></td>
</tr>
<tr>
<td>Check messages daily</td>
<td>Turn in all assignments on time</td>
<td>Use technology appropriately</td>
<td>Log into Canvas and access recordings if you missed a class</td>
<td></td>
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<tr>
<td>Respond promptly to teacher communication</td>
<td></td>
<td></td>
<td>Use a quiet, distraction-free workspace</td>
<td></td>
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<tr>
<td>Contact teachers if you need additional support</td>
<td></td>
<td></td>
<td>Work daily in all courses</td>
<td></td>
</tr>
<tr>
<td><strong>Assessments</strong></td>
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</tr>
<tr>
<td>Take your time and put forth your best effort on assessments</td>
<td>Answer all test questions without outside help</td>
<td>Use school-approved tools and websites</td>
<td>Close other tabs and browsers</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Be on camera with your full face in view for live assessments</td>
<td>Use school approved background if requested</td>
<td>Use a quiet, distraction-free workspace</td>
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</tr>
<tr>
<td></td>
<td>Complete assessments on time</td>
<td>Use technology appropriately</td>
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